



HICS FORM 202: INCIDENT OBJECTIVES

1. Incident Name: NWWIHERC Board of Directors	2. Operational Period: November 1, 2024 0830-0930	3. Incident Location: Virtual Only
---	--	--

Attendance: Aimee Wollman (Program Coordinator), Jon Schultz (Eau Claire Fire), Brittany Fry (Western WI Public Health Readiness Consortium), Wayne Street (Trauma-Mayo Clinic Health System-Eau Claire), Bob Lindberg (Cumberland Healthcare), Robert Goodland (NWWIRTAC Coordinator), Dr. Kari Haley (Clinical Advisor).

TOPIC	DISCUSSION
Call to Order	There was no quorum, therefore the meeting was discussion only and not called to order.
Additions to the Agenda and Announcements & Review of Minutes	Motion to approve the October minutes will need to take place via email vote due to lack of voting members on this call.
Financial Update	<p>Approval of HERC Coordinator Reimbursement Invoices for Travel and Non-Travel Expenses, September, 2024</p> <ul style="list-style-type: none"> Travel expenses have been shared with the Board via email. There were no non-travel expenses this month. Approval will need to happen via email vote. <p>NWWIHERC Budget Period 1 (24-25) Budget to date:</p> <ul style="list-style-type: none"> The final base budget has been approved by the Office of Preparedness and Emergency Health Care and we submitted our first invoice yesterday.
Advisory Group Updates	The October 18 th Advisory Group meeting was hosted by Region 1 at the Chippewa Falls Fire Station #1. Several updates from OPEHC regarding budget process and work plan. Worked through some of the strategic planning items.
Old Business	<p>Long Term Care Board position vacant</p> <ul style="list-style-type: none"> Aimee has received interest from three individuals. She will ask all three to submit a paragraph describing their experience with Emergency Preparedness for a Board appointment in December.
New Business	<p>Work Plan for BP1, 24-25</p> <ul style="list-style-type: none"> Aimee reviewed the overall workplan deliverables and deadlines. The HERC Coordinators are working together to collaborate on the deliverables to try to streamline the process and to make sure all seven regions have some consistency. The Governance document is outlined in the deliverables and Aimee will have a draft this month for approval in December. Jurisdictional information will be included in that document.

TOPIC	DISCUSSION
	<ul style="list-style-type: none"> • Working on getting the RISC 2.0 set up, but having trouble getting “invitation emails” to go through due to hospital firewalls. Working with ASPR on this. May be a year where we need to also do the HVA as in previous years to meet the deadline. • Aimee will work on the Readiness Assessment (much like the Coalition Assessment Tool of year’s past) and will present this to the Board prior to the January 31, 2025 deadline. <p>Medical Response Surge Exercise Contractor Options</p> <ul style="list-style-type: none"> • Aimee had shared the three proposals with the Board via email prior to this meeting. Reviewed and discussed each proposal. Decision regarding the contractor will need to be made via email vote due to a lack of quorum at this meeting. <p>Review of Financial Policy</p> <ul style="list-style-type: none"> • Aimee continues to work on this policy. Will share final draft for approval at December meeting.
<p>Adjournment Next Meeting</p>	<p>Discussion ended at 0930 Next Meeting: December 6, 2024, 0830-0930, In person with virtual option. Location: Barron County EOC, 1420 Hwy 25, Barron, WI.</p>
<p>5. Prepared by:</p>	<p>Aimee Wollman</p>

Email Vote Details on next page.

1. Aimee/Board members;

I make a motion to approve the October minutes and to approve and pay the travel expenses.

I make a separate motion to go with FIRE LLC, for our MRSE contract.

(That said I would ask that we inquire if they would be willing to drop their original quoted price from 9950 to 9250, to be in better alignment with other regions. And to keep the same verbiage for group discounts and virtual discounts. My original motion does not depend on them changing their quote.)

Thanks;

Bob

2. I will second both of Bob's motions. I also agree with what Bob's would like asked of FIRE LLC

Thank you!

Mark

3. We have a motion by Bob Lindberg and a second by Mark Manning.

- **I vote AYE for #1 (October minutes) and #2 (October travel expenses) as well, vote AYE (#3) in favor of Firewall LLC and support Bob's ask of Firewall LLC.**
- Apologies about not making it to the meeting – I'm just returning from WI Dells for work and am navigating through what I missed and caring for sick kids/partner. Apparently, pneumonia is on the rise.

Respectfully,

Sara

Sara Wartman, BSN, RN

Women, Infants & Children (WIC) Director

Email: sara.wartman@bayfieldcounty.wi.gov

4. I also vote AYE for:

-October Minutes

-October Travel Expenses

- Firewall LLC



Natasha Brunell | Emergency Support Services - Emergency Management Manager
St. Croix County Sheriff's Office
1101 Carmichael Rd Hudson WI 54016
T: 715-381-4911
Natasha.Brunell@sccwi.gov

5. I vote AYE for #1 (October minutes) and #2 (October travel expenses) as well, vote AYE (#3) in favor of Firewall LLC and support Bob's ask of Firewall LLC.

Miigwech (Thank you)!
Natasha Trush

6. Schultz, same traffic.

Js
Jon Schultz

7. I approve for all

Wayne Street, MSN., RN | Trauma Services | Phone: 715-838-3073

8. AYE for all three.

Brittany Fry, MPH | *WWPHRC Director*