



HICS FORM 202: INCIDENT OBJECTIVES

1. Incident Name: NWWIHERC Board of Directors	2. Operational Period: June 7, 2024 0830-0930	3. Incident Location: In person at Barron County EOC with Virtual Option
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Attendance: Aimee Wollman (Program Coordinator), Mark Manning (Tamarack Health-Hayward), Robert Goodland (NWWIRTAC), Natasha Brunell (St. Croix County Emergency Preparedness), Wayne Street (Trauma, MCHS-Eau-Claire), Jon Schultz (Eau Claire Fire), Sara Wartman (Bayfield County Pubic Health), Jackson Bires (Water’s Edge), Brittany Fry (WWPHRC).

TOPIC	DISCUSSION
Call to Order	The meeting was called to order at 0831, by Brittany Fry, Vice Chair
Additions to the Agenda and Announcements & Review of Minutes	Motion to approve the June agenda by Natasha Brunell, seconded by Mark Manning. Motion approved. Motion to approve the May Minutes by Jon Schultz and seconded by Natasha Wartman. Motion approved. Minutes will be posted on our website under “Resources”.
Financial Update	<p>Approval of HERC Coordinator Reimbursement Invoices for Travel Expenses, May, 2024</p> <ul style="list-style-type: none"> Travel expenses were reviewed. Motion to approve the reimbursement request by Sara Wartman, seconded by Jackson Bires. Motion approved. <p>Review of Budget Period 5 Budget to date</p> <ul style="list-style-type: none"> No questions. Will have some money remaining, but hopefully it will be minimal. Motion to approve budget by Mark Manning and seconded by Sara Wartman. Motion approved. <p>Carryover Budget:</p> <ul style="list-style-type: none"> All projects are completed and money spent. <p>Review of Scholarships awarded in BP5:</p> <ul style="list-style-type: none"> Aimee shared the list of scholarships awarded this year. Utilized by hospitals, EMS, Emergency Management and Public Health. Less so, Long Term Care. Need to think about how to make these organizations aware of the scholarship availability.
Advisory Group Updates	<ul style="list-style-type: none"> Bob Lindberg attended in Darren’s place. Brittany attended virtually. Updates on Strategic Planning workgroups. Some projects are moving forward. Reviewed an updated organizational chart with each region’s main contacts and contractors. Next year different HERC regions will host HERC staff and Advisory Group meetings. Region 1 is hosting in October. Next meeting will be virtual only June 28, Noon-1 p.m.

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<p>Old Business</p>	<ul style="list-style-type: none"> • The CMS Partner Virtual Exercise was completed on May 7. Aimee is working on the After-Action report. The MRSE exercise was completed on June 4th. Aimee will be uploading data from participating hospitals into the MRSE reporting form and submitting to ASPR. The AAR will be presented on June 24th at 2:00 p.m. You are encouraged to invite a member of your administrative team as that is a deliverable. • Chemical Surge Annex Exercise with Pediatric and Crisis Standards of Care Elements after-action report was reviewed in detail including the corrective actions. One suggestion was to create a Crisis Standards of Care “toolbox” and have that on our website. <ul style="list-style-type: none"> <u>Some Exercise Strengths:</u> <ul style="list-style-type: none"> • Both hospitals in Eau Claire (EC) with ED Departments have decon response plans • EC & Chippewa Falls Fire Departments have instant SME to potential incidents • Hospitals have robust plans for shelter-in-place with good collaboration/communication between healthcare organizations and EOC • Regional hospitals have robust medical surge plans for mass casualty incidents and are tested annually <u>Some Areas for Improvement:</u> <ul style="list-style-type: none"> • Be sure Hospital Emergency Preparedness Coordinators are aware of most likely hazards in their areas or traveling through their areas. This could be done by attending their local emergency planning commissions group. • Healthcare entities, such as assisted living and LTC organizations would have been impacted in this exercise as well. There is less known about their plans and policies. • More increased awareness of regional HERC response plans and having HERC work with communications centers for checklists of mass casualty events and life safety MABAS cards. • Need more pediatric resources in our area • Increased awareness of plans/policies with sheltering in place • Lack of an agreed upon Crisis Standards of Care Concept of Operations within the state of WI • The Notice of Funding Opportunity (HPP Grant) finally “dropped” on May 17. OPEHC is working to complete the application for submission by June 18th. No additional details at this time. The HERC Program Coordinators have received a two-month extension to their contracts to cover July and August.
<p>New Business</p>	<ul style="list-style-type: none"> • Plan review. Now that exercises have been completed, please watch for the DocuSign document indicating you have reviewed the Response Plan updates. • Review of Board Members up for election this year: Darren, Jon, Natasha B. (1st year of their 3rd terms), Natasha T. and Jackson B. who have been filling vacant seats for (1st year of their 1st term). Jon shared that he plans to retire and will only be able to fill one year of the new term. Natasha T. indicated she is happy to run, but if there is a Tribal Member who is interested, she will step aside. • Proposed schedule of NWWIHERC Board and Membership meetings was shared. Motion to approve the schedule by Natasha Brunell and seconded by Jon Schultz.

TOPIC	DISCUSSION
	<ul style="list-style-type: none"> <li data-bbox="453 180 2003 250">• Discussion about holding a Fall Conference again this year in the late afternoon/evening. Consensus was to hold this event again.
Adjournment Next Meeting	<p data-bbox="405 266 1570 297">Motion to adjourn at 0928 by Mark Manning and seconded by Natasha. Motion approved.</p> <p data-bbox="405 350 1955 423">Next Meeting: August 2, 2024, 0830-0930 In Person with Virtual Option Location TBD. **If we have other business to attend to prior to this meeting, Aimee will either hold an email vote or call for a meeting in July.</p>
5. Prepared by:	Natasha Brunell and Aimee Wollman