



HICS FORM 202: INCIDENT OBJECTIVES

1. Incident Name: NWWIHERC Board of Directors	2. Operational Period: May 2, 2025 0830-0930	3. Incident Location: Virtual Only
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Attendance: Aimee Wollman (Program Coordinator), Darren Van Blaricom (HealthPartners), Natasha Trush (Red Cliff Tribal Health), Brittany Fry (Western WI Public Health Readiness Consortium), Jon Schultz (Eau Claire Fire Rescue), Bob Lindberg (Cumberland Healthcare), Natasha Brunell (St. Croix Emergency Manager), Mark Manning (Tamarack-Hayward).

TOPIC	DISCUSSION
Call to Order	The meeting was called to order at 0830, by Brittany Fry, Vice-Chair
Additions to the Agenda and Announcements & Review of Minutes	One addition: Request for funding from Chippewa County to support MCI Trailer during regional events. Motion to approve the agenda with this addition by Natasha Brunell and seconded by Jon Schultz. Motion approved. Motion to approve the March Meeting Minutes (no April meeting) by Natasha Brunell and seconded by Natasha Trush. Motion approved. Minutes will be posted on our website under "Resources".
Financial Update	<p>Approval of HERC Coordinator Reimbursement Invoices for Travel and Non-Travel Expenses, April 2025</p> <ul style="list-style-type: none"> Travel and non-travel expenses were reviewed. Motion to approve the reimbursement requests by Mark Manning, seconded by Natasha Brunell. Motion approved. <p>NWWIHERC Budget Period 1 (24-25) Budget to Date</p> <ul style="list-style-type: none"> Reviewed the budget report. Final budget revisions are due by May 15, 2025. Feel confident in current budget. Motion to approve the budget report by Natasha Brunell and seconded by Jon Schultz. Motion approved. <p>MCI Trailer Restock:</p> <ul style="list-style-type: none"> Discussion regarding this request. Will choose to support this due to the fact that there are many large events that impact the entire region in Chippewa County and with the understanding that if the trailer was requested in other parts of the region it would be available. Motion to approve this expense if funding is available by Mark Manning, seconded by Bob Lindberg. Motion approved.
Advisory Group Updates	Last two meetings were attended by Bob Lindberg as proxy for Brittany Fry. The March meeting was in person in La Crosse, and the April meeting was a joint virtual meeting with the HERC Coordinators. <ul style="list-style-type: none"> The Advisory Group is working on revising and updating the By Laws and better defining membership and leadership roles. Asking the question, do we have the right people around the table? Should others be invited? Trying to determine the best time and place to hold meetings next year and the meeting format. Hoping to be more efficient and to make meetings more meaningful and purposeful.

TOPIC	DISCUSSION
Old Business	<p>Medical Surge Response Planning</p> <ul style="list-style-type: none"> Upcoming planning meetings: Mid Term, May 12, Final, June 2, Exercise, June 3, 0830-1130. We are working with Fire LLC, a contractor who will facilitate the exercise. <p>Information Sharing Plan</p> <ul style="list-style-type: none"> This is a required deliverable for the grant this year. Aimee sent out for review prior to this meeting. Reviewed suggested changes and made corrections/clarifications. Motion by Darren Van Blaricom to approve this plan. Seconded by Mark Manning. Motion approved. Aimee will submit this to OPEHC through the Teams page. <p>Continuity of Operations Plan</p> <ul style="list-style-type: none"> This is also a requirement for this year’s grant deliverable. We had written and approved a plan in 2022. Added some new language to meet the deliverable this year, but very little change. Motion by Bob Lindberg and seconded by Darren Van Blaricom to approve this plan. This will also be uploaded to the Teams page.
New Business	<p>Remaining Deliverables:</p> <ul style="list-style-type: none"> Resource Management Plan and updates to the Medical Surge Annexes. Aimee will be focusing on completing these as soon as possible. <p>Status of Hospital Preparedness Program and Grant</p> <ul style="list-style-type: none"> The State of WI Office of Preparedness and Emergency Health Care has NOT received any Notice of Opportunity for Funding for the Hospital Preparedness Program for next year. There has also not been any information from ASPR regarding if or when to expect information. We know there has been significant change with the new administration, but we simply do not know if the program will continue, when it may be funded or to what level. For now, the message from OPEHC is to continue to work on and complete the current deliverables until we hear otherwise. Discussion regarding possible next steps as a 501 c 3 and coalition. Aimee was asked to provide information regarding what it would “cost” to retain a program coordinator and other essential business without Federal support. This may be an opportunity to focus on the expressed needs of the region vs. meeting deliverables that may not be where the current need is. Aimee’s contract will end June 30, 2025.
Adjournment Next Meeting	<p>Motion to adjourn at 09:32 by Bob Lindberg and Natasha Trush. Motion approved.</p> <p>Next Meeting: June 6, 2025, 0830-0930, In person with virtual option. Barron County EOC, 1420 State Hwy 25, Barron, WI</p>
5. Prepared by:	Aimee Wollman and Natasha Brunell