Northwest Wisconsin Healthcare Emergency Readiness Coalition

BOD Meeting
February 6, 2026
HICS Form 202: Incident Objectives

1. Incident Name: Northwest Wisconsin Healthcare Emergency Readiness Coalition BOD Meeting	**2. Date Prepared:** 2/2/2026	**3. Time Prepared:** 0730
4. Incident Location: **Brian Kaczmarski is inviting you to a scheduled Zoom meeting.** **Topic: Brian Kaczmarski's Personal Meeting Room** **Join Zoom Meeting** **https://us06web.zoom.us/j/9940320364?pwd=IHL0Y3vATtbcNJf9J1anreZllFAGAb.1** **Meeting ID: 994 032 0364** **Passcode: 446313**	**5. Operational Period:** **Friday, February 6, 2026 (0830-0930)**	
6. Objectives for specified Operational Period:		

Agenda Items	
• **Call to Order: Any additions to the agenda – 8:31 meeting called to order**	**Bob**
• **Welcome/Introductions/Announcements** • **Additions to agenda: Birke event**	**All**

• **Review of minutes from 121825 Meeting**
  ○ **Located in Resources Section of Website –** a little change in process. Would like BOD and members to be directed to the website for minutes.
  ○
	Bob/Natasha/All

OLD BUSINESS	Bob/Brian
○ **Budget Review** -currently working under an approved budget (7th Iteration – reflection of increased monitoring/oversight) i. **Minor Revision vs. Major Revision and BOD responsibilities (this will be updated in the bylaws) –** there have been about 5 budget revisions this year being only a couple months in. The BOD came up with what is considered a minor vs major revision to the budget. Minor does not require full board approval, whereas Major requires a formal process of having the full board weigh in. We are leaving the discretion up to the board chair on what they deem minor and as a precaution we will still use best practices of having three board members approve. ii. This is being added into our By-Laws • **Review most current Budget Revision and seek Action (NOTE:** currently out for electronic vote) • Region 1 budget is current as of February 3 • Money for Governor's Conference was reallocated • Contractual line items 12 & 13 – MRSE contract formally defined and CMS TTX contract added due to the demand • "Other" Category – this region does support 2 Salamander Rapid Tag systems (badging and credentialing that tracks people and resources). Two WEM regions currently have rapid tag systems. Cost would be $2,300 for supporting these two systems, personnel management and annual fee. • Storage Units for NWWIHERC equipment – proposal to maintain smaller storage unit ($85/month). There was some discussion from Rob G. regarding fluctuating inventory with RTAC's supplies and concern of not having enough room. Wade made a motion to keep large unit (Rob second) – approved. ○ **Additions to NWWIHERC Website –** Discussion (Review updates and member's section) – roll-out plan i. There is a new login feature that will be password protected. The Members only resources will have State Level Plans and Regional Level Plans, which will have the parameters of that login members only feature. **Username**: nwh_member **Password:** member!resources -WEM Training Calendar is up to date -Approved Meeting Minutes on 'Resources' Page -Respct Newsletter -Kristin Bunch will be added to staff section ○ **Admin Specialist Position –** Report Out -has processed 5 different invoices for admin position contract, has been receiving some scholarship applications. With contract invoices that are coming in, Kristin reviews and then uploads for Ingrid, who reviews, and then is processed and paid out. ○ **WISCOM SME Specialist –** Report Out (Not available) ○ **Medical Advisor Position –** Report Out (Not available)	

- **COOP Ideas**
  - NWWIHERC 24/7 EMS Dispatch Center implications
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NEW BUSINESS

- **Rural Health Transformation Grants** – Wisconsin Awarded $203 million dollars in Year 1. Wisconsin Receives $203 Million in Federal Funding to Support Health Care Innovation and Partnerships in Rural Wisconsin | Wisconsin Department of Health Services
- Focus is on workforce, technology and care coordination (This is what WI is looking to build out with this money)
  - Grants for innovative workforce projects in rural communities, support career pathways for rural health care providers, and fund services provided by community health workers.
  - Upgrades for rural provider systems, digital infrastructure, and developing a digital rural health care collaborative.
  - A competitive grant program for rural regions to create coordinated systems of care where multi-sector partnerships show a clear path to sustainability. -NWWIHERC and the WWPHRC are positioned well to collaboratively apply for competitive funds.

  -We are currently in 'watch and wait' mode.

- **SCHOLARSHIP WINDOW OPEN: Encourage the use of scholarships!**
  - Review parameters
  - Review list of pre-approved offerings
  - Review application process
  - Review reimbursement process,
  - These are time sensitive (MUST BE COMPLETED BY JUNE 30, 2026)
  - Kristin Bunch will be primary POC (Kristin_bee@yahoo.com)
  - See pre-approved offerings list at end of Agenda/Minutes – this list is to help simplify the process and is available below in notes. Please cross-reference this list. This does not mean you cannot attend a training or conference that is not on this list, please just send it to the scholarship point of contact and it will get vetted for approval.
    - Kristin B. to provide update on interest/# of scholarships requested/current balance.

- **BOD Open Positions**
  - We still need positions filled. Request again at membership meeting.
  - We need an At-Large Hospital rep and a PH position.
  - Please send suggestions to Brian!

- **Competitive Bid for MRSE (Medical Response Surge Exercise) Contractor** –
  - C&O - Tuesday February 17 at 11am
  - IPM - Wednesday March 11 at 11 am
  - FPM - Tuesday April 7 at 11am
  - CE Briefing - Wednesday April 29 at 11am
  - EX DATE: Friday, May 1 from 9-1130am
  - AAR - Tuesday June 2 at 10am

- **Twin Cities HCC's and MRCC (Medical Resource Coordination Center) Training Opportunities** (Patient Transfer and Bed Availability related): Ongoing coordination and training development with Region's Hospital Education and Outreach Team. Looking at April/May for roll-out.

- ***Recommendation: NWWIHERC sub-group to work on creating MRCC's out of existing 24/7 EMS Dispatch. Provide recommendations to BOD for consideration.***

- **Salamander Rapid Tag Technology and Printer – continued HERC support – Yes.**

- **Banbury Storage Space** – current situation and recommendations – Approved to keep larger storage space and consolidate small storage space into large.

Training Opportunities:
NWWIHERC website – 'Calendar'

****If you have staff that would like to get on a distribution list with the HERC the most efficient way is to go to our webpage and have the sign up with the "JOIN NOW" button. It is the best way to keep distribution organized and have them on the newsletters.

****Membership meetings will be every other month on the First Friday of that month. Next meeting will be in March.

Project Awareness: Is there a regional project we're missing? Are there regional 'resources' we are missing? Is there an outside training we can bring in? We can make budget amendments if we deem a project a priority. **SCHOLARSHIP LIST OF PRE-APPROVED OFFERINGS:** • AEMSA Conference & Expo - Arrowhead EMS Association • Association of Healthcare Emergency Preparedness Professionals Conference • Disaster Recovery Institute International - Associate Healthcare Provider Continuity Professional Certification - https://drii.org/certification/ahpcp • Disaster Recovery Institute International - Certified Healthcare Provider Continuity Professional Certification - https://drii.org/certification/chpcp • Emergency Care and Trauma Care conferences hosted by UW Health, Mercyhealth, and others • FOCUS (Sponsored by WI Division for Quality Assurance) Conference • Regional Trauma Advisory Council Conferences offered throughout Wisconsin • Regional Trauma Conferences • Rural Trauma Acute Care Surgery Symposium • The Joint Commission Emergency Management Conference • WALHDAB Operations Conference • WEM Governor's Conference on Emergency Management and Homeland Security • WEMA (Wisconsin Emergency Management Association) Conference • WEMSA (Wisconsin Emergency Medical Service Association) Conference • WHCA/WiCAL (Wisconsin Health Care Association/Wisconsin Center for Assisted Living) Conference • WIPSCOM (Wisconsin Public Safety Communications) Conference • Wisconsin Active Threat Integrated Response Conference • Wisconsin Collegiate Conference on Emergency Management	**ALL**

- Wisconsin League of Nursing Spring Conference
- Wisconsin Public Health Association Conference
- WPHA (Wisconsin Public Health Association) Conference
- National Conferences; NACCHO, NHCPC, etc, when they are hosted in Wisconsin)
- WEM Sponsored Training (most)
- WEM: Incident Tactical Dispatcher
- WEM: COML - All-Hazards Communications Unit Leader
- Stepping On: an evidence-based program that is effective and proven to reduce falls in older people living in the community
- Pediatric Disaster Response and Emergency Preparedness (TEEX)
- BDLS/ADLS/CHEC/AHLS/ABLS
- OPEHC Trauma Program - Trauma 101 Course
- OPEHC Trauma Program - Trauma 201 Course

Wisconsin Emergency Management

Home - TRAIN Wisconsin - an affiliate of the TRAIN Learning Network powered by the Public Health Foundation

Partner Agency Report Outs:

- WWPHRC – Regional TTX/virtual conducted the end of January with a very large turnout.
- RTAC – EMS is looking for some training on grain bins incidents
- WALHDAB
- WEM – Counties finished submitting their EPCRA grants, and are waiting on direction regarding the approved EMPG funding that happened on 12/31/25, and will be starting damage assessment refreshers/severe weather awareness week coming up this spring.
- Other:
- Wade – watch for a large statistical study published by DHS on trauma stability

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- **Motion to Adjourn – 9:34**
- **Next Meeting: March 6 (This is a dual BOD and MEMBERSHIP Month): 1st Friday of Every Month for BOD. BOD 0830-0930; Membership 0930-1100**
- **BOD MONTHLY; MEMBERSHIP every other Month**
  - **MEMBERSHIP: MARCH, MAY, and likely JUNE as EOY Closeout**

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<tr><td>7. Health and Safety Message: Pay attention to your stress levels and reach out if you are struggling!</td><td>8. Weather forecast for specified Operational Period: Visit www.weather.com for up-to-date weather information.</td></tr>
<tr><td>9. Attachments:</td><td>10. Future Agenda Items:</td></tr>
<tr><td>11. Prepared by (Planning Section Chief):
Brian Kaczmarski</td><td>12. Approved by (Joint Command):
Bob Lindberg and Brian Kaczmarski</td></tr>
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